

JOB TITLE: Senior Carer

1.1 **RESPONSIBLE TO:** Home Manager/Deputy Manager

QUALIFICATION: NVQ 3 in Care, Children & Young People or substantial relevant experience.

MAIN DUTIES AND RESPONSIBILITIES:

1. **DIRECT CHILDCARE**

- To participate in creating an enjoyable, comfortable and safe living environment within the aims and objectives of the Home.
- To deliver high standards of personal care within the boundaries of choice, dignity and respect.
- To ensure Child Protection issues are pursued.
- To support & enable the young people to participate in appropriate leisure activities.
- In accordance with the Lifeworks philosophy, support the young people in development of, independence and social skills.
- To lead outdoor activities.

2. **INDIRECT CHILDCARE**

- To maintain written records and reports of the young people in accordance with Lifeworks policy.
- To be involved with the development and implementation of individual care plans and risk assessments.
- To be involved in the audit of care plans.
- To be involved in service evaluation.

3. **GENERAL**

- To be an active team player, but also able to work on own initiative.
- To participate in the support of less experienced staff, as role models of best practice.
- To participate in internal and external training and development.
- To attend and participate in staff meetings as required.
- To attend and participate in staff supervision and appraisals.
- To monitor and report on compliance of Health & Safety legislation.
- To participate in the duty rota.
- To carry out domestic duties as required.
- To carry out any other duties within the scope and purpose of the post as required by the Home Manager and Deputy Home Manager.

The job description is not intended to be exhaustive and will be reviewed in conjunction with the service and post holder as required.

The post holder's duties must at all times be carried out in compliance with the Company's policies and procedures; in particular the post holder must act in accordance with the Equal Opportunities Policy and the Health & Safety Policy. The Job Description is an outline of the main duties of the post. The post holder will be required to undertake other duties commensurate with the grade as directed by the Home Manager.